

Laddey Clark & Ryan, LLP

DEVELOPING, MANAGING, AND IMPLEMENTING YOUR EMPLOYEE HANDBOOK

Professionalism
...Excellence ... Success

Employment and Labor Practice Group

[Thomas N. Ryan, Esq.](#)

[Ursula H. Leo, Esq.](#)

[Jessica A. Jansyn, Esq.](#)

[Michael S. Garofalo, Esq.](#)



Employment and Labor Law Practitioners



Laddey, Clark & Ryan, LLP
60 Blue Heron Road, Suite 300
Sparta, NJ 07871

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Our Services

An Employee Handbook will help you avoid and defend against expensive claims for breach of implied contract, wrongful termination, sexual harassment, and discrimination. It will also provide you with a unique opportunity to communicate the expectations you have of your employees; the consequences you will impose for failing to meet them; your mission statement; and core values. Having policies in key areas will allow you to make the many laws that regulate New Jersey employers work in your favor.

Our employment law experts will draft an Employee Handbook for your business for a flat fee or at our regular hourly rate. At our first one hour consultation, we will discuss current business policies and practices before we begin drafting your personnel policies. Thereafter, we will prepare a draft of your Employee Handbook and forward it to you for your review.

During our second meeting, we will answer any questions or concerns you may have about the draft. We will then finalize your Employee Handbook and send it to you for your final review.

At our final meeting, we will discuss best practice tips for implementing and updating your policies. We will provide you with a hard copy and digital copy that can continually be updated, as needed.



Your Employee Handbook

A well drafted Employee Handbook is a crucial step in protecting your business:

- Ensure compliance with Employment Laws.
- Utilize your Handbook as an opportunity to be proactive by creating and implementing policies that work in your favor.
- Learn to use your Handbook as a tool to communicate expectations and the consequences for employees if they fail to meet them.
- Be empowered to adopt and implement policies in key areas where failing to do so could cost you money.
- Learn what your Employee Handbook must contain in order to defend against breach of implied contract claims.

Subscribe to our Employer E-Alerts and receive employment law updates by emailing lcr@lcrlaw.com.

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